

Plant Growth Center (PGC) Emergency Response Plan

The following people will serve as the evacuation warden for their assigned area. After each warden's area is secure, all wardens will meet at the wardens' emergency assembly point: On the west lawn, just beyond the dumpsters.

First Floor excluding Quarantine Areas

David Baumbauer, Manager. Room 192A, 994-2231 (cell: 570-4669) baumbauer@montana.edu

Quarantine Areas (rooms 156 – 173)

Jeff Littlefield, Quarantine Officer, Room 156, 994-4722 office, 994-4723 lab (cell: 581-1394) jefreyl@montana.edu

Potato Lab (rooms 209 -224) and Classrooms (211, 214, 215)

Susie Siemsen, Potato Lab Supervisor, Room 209, 994-3150 (cell: 581-8038) uplss@montana.edu

- Anyone in the PGC can and should pull the fire alarm in the case of an emergency.
- The sounding of the alarm in the PGC is notice to all Evacuation Wardens that the building must be evacuated of all personnel.
- Wardens will move quickly from room to room in their assigned areas and insist the occupants leave the building immediately.
- Upon reaching a closed door the warden will try the knob and enter the space if unlocked to ensure that space is empty of any personnel.
- If the door is locked, the warden will bang loudly on the door announcing to any possible occupant that they must evacuate.
- Wardens will insist that building occupants remove themselves from the building safely and swiftly.
- If an occupant cannot or will not evacuate, the warden will make note of the room number and report who the individual is who remains in the building and their location to fire or law enforcement officials upon their arrival at the scene.
- As the wardens empty spaces they will close doors behind them and should then vacate the building themselves, and go immediately to the wardens' emergency assembly point.
- The building supervisor, evacuation wardens, and police/fire will meet at the emergency assembly point to report on personnel still in the building or unaccounted for individuals.
- Building occupants are not to re-enter the PGC following an evacuation without the all clear sounding from police, fire, or facilities services personnel who are on site.